BRADLEY STOKE TOWN COUNCIL

**Planning & Environment Committee**

Minutes of the Meeting of the Planning & Environment Committee of Bradley Stoke Town Council held at the Jubilee Centre, Savages Wood Road, Bradley Stoke on 27 September 2023 at 7.45pm.

PRESENT: Councillors: John Bradbury

James Nelson

Ben Randles (Chair)

Kulwinder Singh Sappal

Jon Williams

 Officers: Sharon Petela (Town Clerk)

 Phil Francis (Activity Centres Manager/Deputy Town Clerk)

 Representatives from Bradley Stoke in Bloom/Green Gym and One Planet Matters

**1** **Submissions from the Public**

1.1 A group of local residents raised concerns about how a recent planning application in their vicinity was handled by the planning authority. The application was subsequently refused. The Chair outlined how the process works. The Town Clerk was asked to notify the local residents if/when a new application is submitted.

**2 Apologies for absence**

Apologies were received from Councillor Frederic Contenot.

**3 Declarations by Members**

None

**4 Announcements by the Chair**

None

**5 To Confirm the Minutes of meeting of 23rd August 2023**

 The Minutes of the Meeting held on 23rd August 2023 were proposed for acceptance by Councillor Kulwinder Singh Sappal, seconded by Councillor Jon Williams, carried unanimously. The minutes were then signed by the Chair as a correct record.

*Councillor John Bradbury arrived at this point in the meeting*

**6 Consideration of Current Planning Applications**

**6.1 P23/02465/HH Erection of single storey side/rear extension plus garage**

**conversion to form additional living accommodation**

12 Ormonds Close

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor John Bradbury, carried unanimously.

**6.2 P23/02515/HH Erection of rear conservatory**

72 Ottrells Mead

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal. A vote was taken, 3 in favour, 1 against, 1 abstention, proposal carried.

**6.3 P23/02575/HH Installation of 1 Air Source Heat Pump**

105 Pursey Drive

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal. A vote was taken, 3 in favour, 2 abstentions, proposal carried.

**6.4 P23/02664/HH Erection of single storey side and rear extension to form**

**additional living accommodation (resubmission of P22/06246/HH)**

35 Stevens Walk

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor John Bradbury. A vote was taken, 4 in favour, 1 against, proposal carried.

**6.5 P23/02682/HH Installation of hip to gable roof extensions and 3no. rear**

**and 3no. front dormer windows to facilitate loft conversion**

1 The Hedgerows

Councillor Jon Williams proposed OBJECTION on grounds that the proposals are out of keeping with the surrounding area and detrimental to the visual amenity and streetscene, seconded by Councillor John Bradbury. A vote was taken, 3 in favour, 2 abstentions, proposal carried.

**6.6 P23/02687/HH Conversion of existing garage to form additional living**

**accommodation**

82 Winsbury Way

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor James Nelson, carried unanimously.

**7 To consider any matters arising from the Minutes of the Meeting on 23rd August 2023 not covered elsewhere on the agenda.**

**7.1 Update on Bradley Stoke Local Nature Action Plan – new projects**

 **7.1.1 Community Orchards in Bradley Stoke**

Representatives from Bradley Stoke in Bloom (BSiB)/Green Gym and the One Planet Matters (OPM) organisation were invited to address the meeting.

The representative from OPM explained that they work with local councils, schools and community groups/organisations on community environment projects including the creation of community orchards. The South Gloucestershire Council (SGC) target is that everyone in the county should be within 15 minutes’ walk to a community orchard and they are currently working with SGC on tree planting initiatives.

Working with BSiB/Green Gym and OPM, the Town Council will be looking at establishing three new community orchards in the town. Planting licences have already been applied for by BSiB/Green Gym for two areas (Paddock Close and on the section of the Three Brooks Nature Reserve in the vicinity of the Bowsland Way/Bradley Stoke Way junction). A planting licence will also be investigated by BSiB/Green Gym for an area at the bottom of Baileys Court Road by Orpheus Avenue.

Discussion took place on who would have responsibility for maintenance of the orchards and whether it would fall to the Town Council to maintain. OPM commented that all planted orchards have management plans in place and volunteers who look after the orchards, working alongside community groups.

The Town Clerk explained that there is already an established budget for the project (see below) and OPM commented that there are also external grant funding streams which can be explored. The Town Council also has a separate grant funding stream which could be applied for.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Source** | **Amount** | **Nominal Code** | **How Often** | **Specific Project or General** |
| BSTC Budget – Establishing of some community orchards in town  | £650 from Community Development Grant Aid budget – approved at Finance Committee meeting on 26.07.23  | N/C5074 | One-off project | General project costs – **anticipated for winter 2023/2024 to plant a number of new community orchards in the town – working with Bradley Stoke Zero Carbon Community Group and Bradley Stoke in Bloom**  |

BSiB/Green Gym commented that they will chase up the planting licences with SGC. They also informed the meeting that two new varieties of apple have been identified on the Nature Reserve. Theye are going to be named Bowsland Blush and Green Jim.

The Chair thanked both representatives for attending the meeting.

 **7.1.2 Free tree/hedge giveaway and wildflower seeds event**

Ongoing project

**8 Previous Planning Applications**

Decisions relating to eight previous applications were NOTED (see Appendix A), six of which agreed with Bradley Stoke Town Council’s (BSTC) recommendations.

**9 Matters within the scope of the Committee**

None

**10 To deal with any matters relating to Health and Safety**

**10.1 Quarterly Health & Safety Report (22.06.23 – 20.09.23)**

 The Town Clerk presented the quarterly Health & Safety Report (see Appendix B).

Following discussion, Councillor Ben Randles proposed acceptance of the report and a vote of thanks to the BSTC Health & Safety Officer, Vicky Davies for the compilation of this report, seconded by Councillor John Bradbury, carried unanimously.

**11 Date of Next Meeting**

Wednesday 25th October 2023 at 7.30pm (or as soon as Finance Committee meeting has finished)

The meeting closed at 8.50pm

**APPENDIX A**

**Planning Decisions Made by South Gloucestershire Council**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Application Number** | **Description** | **Address** | **BSTC** | **SGC** | **SGC Refusal Reason** |
| P23 | 02032 | HH | raising of roofline to existing detached garage with external staircase to create a home office | 75 Ottrells Mead | NO | NO | 1. The proposed development would fail to reach the highest possible standards of design by virtue of its scale and mass and it would fail to be informed by, respect or enhance the character and distinctiveness of the host dwelling and surrounding area. The proposed raising of roofline to existing detached garage with external staircase would present an incongruous addition which would be harmful to the visual amenity of the area.
2. The proposed enlarged detached building, by reason of its scale and siting would be overbearing and would result in an increase in overshadowing to No.4 The Parks rear garden, thereby detrimentally effecting the residential amenity of the occupants.
3. The proposed development would have an unacceptable impact in terms of overlooking and loss of privacy to neighbouring property No.4 The Park rear garden and rear habitable rooms, to the detriment of the residential amenity of these occupants.
 |
| P23 | 02066 | RVC | variation of condition 3 attached to permission P21/06271/F to alter approved plans. Erection of a first floor side and front extension over the existing garage to form additional living accommodation.  | 30 The Culvert | YES | YES |  |
| P23 | 02050 | HH | erection of two storey side and rear extension to form additional living accommodation. Erection of front porch | 3 Stean Bridge Road | YES | NO | 1. The proposed extension, by reason of its scale, form, proportions and materials would not sufficiently reflect the existing characteristics of the host dwelling , it would therefore fail to integrate with the host dwelling, to the detriment of its character and that of the street scene .2. The proposed development by reason of its position, mass and height would result in an unacceptable loss of privacy and overshadowing effect on the occupiers of No1 Stean Bridge and No1 Hales Horn Close, which would be to the detriment of residential amenity |

**APPENDIX A**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Application Number** | **Description** | **Address** | **BSTC** | **SGC** | **SGC Refusal Reason** |
| P23 | 01324 | TRE | works to 2 Oak trees to crown reduce by 2-3 metres covered by SGTPO 15/06 dated 11th November 2006 | 45 Stanshaws Close | YES | YES |  |
| P23 | 02056 | F | erection of canopy to the rear to serve as cover for additional machinery | Amcor Flexibles, Winterbourne Road | YES | YES |  |
| P23 | 02193 | HH | erection of rear conservatory to provide additional living accommodation  | 167 Champs Sur Marne | YES | NO | 1. The proposed extension would unacceptably reduce the provision of usable private amenity space available to the occupiers of the property, to the detriment of their residential amenity |
| P23 | 02428 | CLP | demolition of existing conservatory. Erection of single storey rear extension | 145 The Bluebells | YES | YES |  |
| P23 | 02350 | HH | erection of single storey rear extension and garage conversion to form additional living accommodation | 31 Brackendene | YES | YES |  |

**APPENDIX B**

**Bradley Stoke Town Council**

**Health & Safety Report –22 June 2023 to 20 September 2023**

**General**

* The annual Risk Assessment review is due. Staff are included in the process. Risk Assessments are reviewed annually or at the time of any significant changes, there are hard copies on all sites in the Orange Folder.
* The annual staff Display Screen/VDU individual risk assessments have been completed for every staff member. All staff have this annually, including one annual eyesight test.
* The annual Fire Training for all BSTC staff and Fire Risk Assessments for all sites are booked for 19/10/23. Neighbouring Parishes will be invited to attend for a small charge.
* MSTC Maintenance & BSTC MCO are taking the RPII visual routine inspections course & exam on 26/09/23, held by GB Sports & Leisure. They both already have this, but it expires every three years and needs to be retaken.

**Fireworks Event 2023**

* All the infra structure is ordered for the fireworks event. Armasec Security is booked to manage the road closure. Severn Ambulance is booked for the First Aid. SGC Road Closure Form has been submitted. Event notification form with supporting documents and the Management Schedule has been submitted to the South Glos Safety Advisory Group. Risk Assessments are in place. We will need Councillor Support at the event to Marshal, since COVID there have been less volunteers.

**Office**

* No reported Vandalism.

**Bradley Stoke Jubilee Centre**

* The Community Shelter was graffitied, discovered on 17/07/23. BSTC ref JC178, Crime Number 20230717-0464. BSTC removed, Job Number 6042G.
* The Changing Rooms were graffitied, sexually obscene, discovered on 15/08/23. BSTC ref JC188, Crime Number 5223197755. SGC removed FOC.

**Baileys Court Activity Centre**

* There has been an increase in antisocial behaviour. The Police have investigated and found the perpetrators and there is an ongoing investigation.
* The roof was damaged, and CCTV cameras vandalised, discovered on 13/07/23. Reported to the Police. BSTC ref BC97, Crime Number AS-20230714-0276. Tech Vicinity repaired cameras, order number BSTC9574.
* The Cricket Club’s white fencing was vandalised, discovered on 13/07/23. BSTC Ref BC98. Crime Number 5223168314. BS Cricket Club repaired.
* Roof & CCTV cameras vandalised, discovered on 13/07/23. BSTC Ref BC99, Crime Ref 5223168314. Tech Vicinity repaired cameras, order number BSTC9574.
* More vandalism discovered on 16/07/23. Stones cracked roof tiles, damage to CCTV cameras, rude graffiti on benches. BSTC ref BC100, Crime Ref AS 20230718-0546. STC removed graffiti, Job Number 6028G. Tech Vicinity repaired cameras, order number BSTC9574.
* More antisocial behaviour on the roof, damaged camera bracket, discovered on 20/08/23. BSTC Ref 102, Crime Number AS20230821-0233. Tech Vicinity repaired cameras, order number BSTC9574.
* CCTV cameras, gas flue, were vandalised, discovered on 05/09/23. BSTC ref BC103, Crime Reference AS-20230905-0287. Tech Vicinity repaired cameras, order number BSTC9574.
* There has been a long term issue with the flat roof leaking. The Activity Centres Manager struggled to get a contractor to quote for this work; after considerable effort Southern Plasticlad Ltd have been appointed and there is an 8 week lead time. Order Number BSTC9635.

**APPENDIX B**

**Brook Way Activity Centre**

* No reported Vandalism.

**Skate Park**

* No reported Vandalism.

**PLAY AREAS**

* **Beacon Play Area**

Rodeo board was found broken on 06/09/23. From CCTV it looks like it was broken accidently by an adult. Reported to the police. BSTC ref JC189. GB Sports have removed the item, will repair & replace, order number BSTC9628.

**Vicky Davies, H&S Officer**

**20 September 2023**

**APPENDIX B**

**Orders Placed (with an H&S content) 22 June 2023 to 20 September 2023**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date**  | **Location**  | **Order No**  | **Supplier**  | **Details**  | **COST(+VAT)** |
| 20/06/23 | Baileys Court  | BSTC9517 | A1 Property Maintenance | New toilet had been loosened from the fixings causing a leak, maybe was stood on. | £50.00 |
| 21/06/23 | Brook Way  | BSTC9520 | A1 Property Maintenance | Replacement of gravity fed hot and cold water system. | £2,475.00  |
| 27/06/23 | Skate Park  | BSTC9526 | A1 Property Maintenance  | Replace faulty disabled alarm  | £180.00 |
| 06/07/23 | Jubilee Centre  | BSTC9542 | A1 Property Maintenance  | JC - Supply and replacement PCB to boiler in creche, following reports of multiple error codes | £370.00 |
| 06/07/23 | Jubilee Centre  | BSTC9543 | A1 Property Maintenance | Repair leaking toilet, Female Woodlands Suite  | £70.00 |
| 06/07/23 | Skate Park  | BSTC9544 | A1 Property Maintenance  | Annual water hygiene tests  | £250.00 |
| 18/07/23 | Jubilee Centre | BSTC9559 | A1 Property Maintenance  | CCTV in the changing rooms keeps tripping. It isn’t showing on the fuse box but just seems to stop giving power until its re set, could we get it looked at as it looks like it may need a stronger switch or electric supply. | TBC |
| 18/07/23 | Brook Way  | BSTC9560 | A1 Property Maintenance  | To disconnect electric supply from both containers  | £90.00 |
| 31/07/23 | Brook Way  | BSTC9573 | A1 Property Maintenance | Replace faulty lights in Room A & B at Brook Way  | tbc |
| 11/08/23 | Baileys Court | BSTC9592 | A1 Property Maintenance  | Replace switch in Leisure Assistant’s Office  | £195.00 |
| 08/09/23 | Baileys Court  | BSTC9624 | A1 Property Maintenance  | Fit an external plug on BC facing bowls green near the sprinkler control panel | £130.00 |
| 12/09/23 | Jubilee Centre  | BSTC9626 | A1 Property Maintenance  | Main Building - CWST remove and change to mains supply | £450.00 |
| 12/09/23 | Jubilee Centre | BSTC9627 | A1 Property Maintenance | Woodlands Suite - CWST remove and change to mains supply | £620.00 |
| 07/07/23 | Brook Way  | BSTC9546 | A1 Property Maintenance  | Replace 3 x hot water pumps, boiler. | £570.00 |
|  |  |  |  | **A1 PROPERTY MAINTENANCE TOTAL** | **£5,450.00** |
| 20/07/23 | Councillors  | BSTC9563 | ALCA | Cllr Training Courses  | £58.00 |
| 20/07/23 | Councillors  | BSTC9564 | ALCA | Cllr Training Courses  | £30.00 |
| 13/09/23 | Councillors  | BSTC9631 | ALCA | Cllr Training - Essential Cllr Training. X2 | £80.00 |
|  |  |  |  | **ALCA TOTAL** | **£168.00** |
| 30/08/23 | Jubilee Centre  | BSTC9616 | All Ground Workx | Remove soil from removed planters from space between Woodland & Office, includes mini digger | £1,150.00 |
| 14/07/23 | Jubilee Centre  | BSTC9556 | Armasec Security | Security for Savages Wood Road closure – fireworks  | £936.00 |
| 28/06/23 | Office  | BSTC9528 | Avon Industrial Doors | Replace group controller and for the one already installed a new barrel.  | £370.00 |
| 29/06/23 | Office  | BSTC9532 | Avon Industrial Doors  | To supply & fit new tubular motor to shutter behind Rachels Desk (it was hoped the changing of the faulty group controllers may have fixed issue, but it didn’t) | £525.00 |

**APPENDIX B**

**Orders Placed (with an H&S content) 22 June 2023 to 20 September 2023 (cont.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date**  | **Location**  | **Order No**  | **Supplier**  | **Details**  | **COST(+VAT)** |
| 03/07/23 | Jubilee Centre | BSTC9536 | Avon Industrial Doors  | Jubilee Centre. Shutter 17 – Conservatory. Shutter goes up, but then as the others are going up, it keeps going up and down and then drops down once the others are up. | £500.00 |
| 08/08/23 | Baileys Court | BSTC9589 | Avon Industrial Doors | Fit new controller unit for Baileys Court front door shutter. | £350.00 |
| 18/09/23 | Baileys Court  | BSTC9633 | Avon Industrial Doors  | Front Shutter will not come down. | £80.00 |
|  |  |  |  | **AVON INDUSTRIAL DOORS**  | **£1,825.00** |
| 20/07/23 | Baileys Court  | BSTC9565 | Azrteca Roofing  | Roof – replace x 28 roof tiles. Vandalism | £420.00 |
| 28/06/23 | All sites | BSTC9529 | Badgemaster  | Councillor/Staff Badges x 4 | £40.91 |
| 26/06/23 | Baileys Court  | BSTC9524 | BS1 Fire & Security | Main entrance door shutter will not go up or down. | £200.00 |
| 18/07/23 | Baileys Court | BSTC9558 | CLA Fabrications  | Child safe fencing for relocated Pre-School Play Area | £845.00 |
| 30/06/23 | Baileys Court  | BSTC9535 | Concord Home Care | Cleaning of 99 upholstered chairs  | £495.00 |
| 13/09/23 | Brook Way  | BSTC9632 | Currys  | Undercounter fridge for BW, replace broken, del, recycling | £259.00 |
| 28/07/23 | All sites | BSTC9569 | Doug Hillard | Staff workwear – bodywarmer  | tbc |
| 14/07/23 | All sites  | BSTC9557 | Fire Service International | Fire Training & Fire Risk Assessments all sites. 19 October 2023. | £765.00 |
| 27/07/23 | Baileys Court | BSTC9568 | First Fence Ltd | Palisade fencing for Bowls Green  | £1,250.44 |
| 13/07/23 | Play Areas  | BSTC9552 | GB Sports & Leisure  | BSTC MCO & BSTC Maintenance on 26 Sep 2023 | £660.00 |
| 12/09/23 | Jubilee CentreBeacon Play Area  | BSTC9628 | GB Sports & Leisure  | Unbolt Rodeo Board, collect top section and take. to works. Repair broken base plate and reinforce ifpossible. Return to site and re- fit. Proludic Black Donut Cap Bases and Inserts. Wear & tear | £640.00 |
|  |  |  |  | **GB SPORTS & LEISURE TOTAL** | **£1,300.00** |
| 21/06/23 | Jubilee Centre | BSTC9518 | GoPak  | Four new tables. | £482.14 |
| 06/07/23 | Brook Way  | BSTC9545 | GoPak | Replace 5 broken tables  | £612.06 |
| 06/09/23 | All Bradley Stoke  | BSTC9622 | H&S Polythene  | MCO Black Bags E1C 20 (pk 200) with carriage | £473.00 |
| 28/06/23 | Skate Park  | BSTC9531B | John Lewis | Fridge Freezer  | £474.17 |
| 14/07/23 | Baileys Court | BSTC9554 | Kitchen Den  | Replace/update Elm Room Kitchen  | £6,132.03 |
| 14/07/23 | Baileys Court | BSTC9555 | Kitchen Den  | Replace/update Cherry Room Kitchen  | £6,132.03 |
|  |  |  |  | **KITCHEN DEN TOTAL** | **£12,264.00** |
| 10/07/23 | All Sites  | BSTC9548 | KN Office Supplies | Extension leads, general stationery | £60.20 |
| 14/08/23 | Baileys Court | BSTC9593 | Kompan | Replacement part for multiplay item in Play Area – accidental damage | £274.40 |

**APPENDIX B**

**Orders Placed (with an H&S content) 22 June 2023 to 20 September 2023 (cont.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date**  | **Location**  | **Order No**  | **Supplier**  | **Details**  | **COST(+VAT)** |
| 23/06/23 | Jubilee Centre | BSTC9522 | Magic Cleaning  | Cleaning Supplies  | £105.42 |
| 23/06/23 | Baileys Court | BSTC9523 | Magic Cleaning  | Cleaning Supplies  | £114.74 |
| 26/09/23 | Baileys Court | BSTC9525 | Magic Cleaning  | Cleaning Supplies | £32.36 |
| 29/06/23 | Jubilee Centre | BSTC9534 | Magic Cleaning  | Cleaning Supplies | £42.02 |
| 28/07/23 | Brook Way  | BSTC9570 | Magic Cleaning  | Cleaning Supplies | £68.14 |
| 28/07/23 | Baileys Court | BSTC9571 | Magic Cleaning  | Cleaning Supplies | £35.44 |
| 28/07/23 | Jubilee Centre  | BSTC9572 | Magic Cleaning  | Cleaning Supplies  | £50.42 |
| 24/08/23 | Baileys Court | BSTC9604 | Magic Cleaning  | Cleaning Supplies  | £50.42 |
| 24/08/23 | Jubilee Centre  | BSTC9608 | Magic Cleaning  | Cleaning Supplies  | £105.42 |
|  |  |  |  | **MAGIC CLEANING TOTAL** | **£604.38** |
| 28/06/23 | Brook Way  | BSTC9530 | MJ Church  | XL Skip for emptying containers | £365.00 |
| 04/07/23 | Brook Way  | BSTC9539 | MJ Church  | XL skip (number 2) Emptying containers  | £365.00 |
| 24/07/23 | Jubilee Centre | BSTC9567 | MJ Church  | XL Skip – FOR Tesco Volunteers  | £365.00 |
| 06/09/23 | Baileys Court | BSTC9622 | MJ Church  | 12 yard skip for BC removal of Pre-School play area. | £365.00 |
|  |  |  |  | **MJ CHURCH TOTAL** | **£1,460.00** |
| 28/06/23 | Baileys Court | BSTC9527 | RelyOn  | Alarm call out | £35.00 |
| 16/08/23 | Baileys Court | BSTC9597 | RelyOn  | Alarm call out | £70.00 |
| 25/08/23 | Baileys Court | BSTC9612 | RelyOn | Alarm call out 20/08/23, 02/08/23 | £55.00 |
| 05/09/23 | Baileys Court  | BSTC9620 | RelyOn | Alarm call Out  | tbc |
|  |  |  |  | **RelyOn TOTAL** | **£160.00** |
| 29/08/23 | Jubilee Centre & Baileys Court | BSTC9613 | Rydow Mobile Welding  | To remove existing and replace drop down bolts on site Main Gate JC & BC | £325.00 |
| 22/06/23 | Baileys Court  | BSTC9521 | Rydow Mobile Welding  | Relocation of Abacus Pre-School Play Area fencing  | £3,720.00 |
|  |  |  |  | **RYDOW MOBILE WELDING TOTAL** | **£4,045.00** |
| 18/09/23 | Jubilee Centre  | BSTC9629 | Safe Site Facilities | Barriers for fireworks with del & collection. 111 Crowd Control, 35 Heras. | £1,077.00 |
| 29/06/23 | Brook Way  | BSTC9533 | SELCO | Feather edged fence boards x 85 | £162.35 |
| 12/07/23 | Jubilee Centre | BSTC9551 | Severn Ambulance  | Fireworks First Aid  | £360.00 |
| 21/08/23 | Jubilee Centre | BSTC9603 | SGC  | Road Closure Savages Wood Road Fireworks Event Sunday 5 Nov 2023. | £221.00 |
| 31/08/23 | Jubilee Centre  | BSTC9617 | SGC Pest Control | Remove x 2 wasp nests. Play area bench & green shed in compound | £205.00 |

**APPENDIX B**

**Orders Placed (with an H&S content) 22 June 2023 to 20 September 2023 (cont.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date**  | **Location**  | **Order No**  | **Supplier**  | **Details**  | **COST(+VAT)** |
| 16/08/23 | Jubilee Centre | BSTC9595 | SGC Streetcare | Remove sexually offensive graffiti from the rear wall of the Jubilee Changing Rooms | FOC |
| 16/08/23 | Bradley Stoke  | BSTC9596 | SGC Streetcare | Remove graffiti from residential wall  | £96.70 |
| 31/08/23 | Residential  | BSTC9618 | SGC Streetcare | Graffiti Removal  | tbc |
| 31/08/23 | Residential  | BSTC9619 | SGC Streetcare | Graffiti Removal  | tbc |
|  |  |  |  | **SGC STREETCARE TOTAL**  | **£96.70 plus?** |
| 19/09/23 | Baileys |Court | BSTC9635 | Southern Plasticlad | Flat roof repairs  | £1,625.00 |
| 17/08/23 | Jubilee Centre | BSTC9598 | Southmead Glass | Replace smashed glass in foyer | £556.00 |
| 17/08/23 | Around BS | BSTC9599 | Street Doctors Ltd  | Street first aid training for young people | £200.00 |
| 02/08/23 | Baileys Court | BSTC9574 | Tech Vicinity | Repair broken CCTV cameras  | £380.00 |
| 02/08/23 | Baileys Court | BSTC9575 | Tech Vicinity | Fit new Honeywell camera at the corner of the building near wooden gate at BC | £529.00 |
|  |  |  |  | **TECH VICINITY TOTAL**  | **£909.00** |
| 13/09/23 | All sites  | BSTC9630 | Toolstation | Milwaukee M18BLCS66 Brushless 190mm Circular Saw – 1x 5.0Ah battery | £219.98 |
| 11/08/23 | Around BS | BSTC9590 | Voodoo Signs  | 100 bin stickers & 3 Van Stickers  | £650.00 |
| 03/08/23 | Baileys Court | BSTC9578 | West Country Forestry  | Cut back trees  | £430.00 |
| 18/08/23 | Baileys Court | BSTC9601 | West Country Forestry  | Cut back trees at Baileys Court - preschool play area  | £280.00 |
|  |  |  |  | **WEST COUNTRY FORESTRY TOTAL**  | **£710.00** |

**Accidents Reported 22 June 2023 to 20 September 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Accident Date** | **Accident Reference** | **Site**  | **Details**  | **Outcome** |
| 19/08/23 | **JC44A** | Jubilee Centre  | Pickleball player tripped whilst playing, put out right arm to break fall and hurt wrist. | Went to hospital – compound fracture.Area undergoes regular checks, no trip hazard reported. |
| 18/09/23 | **BC51A** | Baileys Court | Email from adult resident to say he had tripped over a part of the multiplay item resulting in a cut on his leg.A piece of playground equipment | Item was not faulty or damaged, design complies with the government standard EN1176. Play Area passed post installation check by Play Inspection Company before it was signed off by installer. All BSTC play areas undergo regular recorded inspection by qualified BSTC staff (routine visual RPII). |