

South Gloucestershire Chinese Association 2026/27 Service Level Agreement Application

I would like to provide you the information required for applying for a grant from Bradley Stoke Town Council.

1. Our annual account.

2. The breakdown of payment of last year: Payment used for room hiring last year was £8132.83 (from September 2025 to August 2026) and we predict the same amount or near the same amount will apply for the coming year.

Other expenditure details can be found in the Annual Account Report.

3. A short report detailing the impact of services provided within Bradley Stoke as a result of the funding.

We have previously used the funding from Bradley Stoke Council for the following activities and events in the past year:

Regular Activities:

- Tai Chi Classes on Tuesday afternoons.
- English classes for Chinese every Wednesday afternoon.
- Monthly committee meetings.
- AGM.
- Sports activity day every Thursday.
- Dance practice every Thursday evening.
- Invitation Chinese New Year Celebration, February.
- Bristol Museum Chinese New Year Open Day

Events:

- We participated in performances of Chinese dance and Tai Chi Fan at the Yate International Heritage Festival in September.
- Health and well-being seminars.
- Chinese community day trip in August. (most of participants will be elderly, but with some families with young children)

Most of our members live in Bradley Stoke, Little Stoke, Filton, Patchway, Stoke Gifford, and Kingswood and around South Gloucestershire. Without the funding from the Town Council, we would not be able to maintain the above activities which give our members a chance to do exercises and get together at least once a week socially. Most of our senior members who are considerably isolated and speak little English, enjoy coming to do exercises and meet other people with no language barriers. The activities that the SGCA provides not only promote exercise and group identity but vitally expose the wider community to some of the most beautiful components of Chinese culture.

We are most grateful to receive this funding from Bradley Stoke Council because it has also given our members a place to practice Choir singing and Tai Chi so we can perform at various events held in South

Gloucestershire, like the Bristol Museum Chinese New Year Open Day, Bradley Stoke Festival, Yate International Heritage Festival, The Engage Festival, etc.

4. The number of Bradley Stoke residents who directly benefit.

The average number of people coming to our weekly sport activity day is now 60+. Our fortnightly choir members and Tai Chi members are 30, Tai Chi workshop we had 60 people attendance. In our English class for Chinese people we have 10 enrolled. We have 12 people enrolled in our Adult Chinese class. Folk dancing group consist of 30 active members. Additional members are coming from the Hong Kong community who have recently arrived in the Bradley Stoke and surrounding areas. We have directly on our record 150 + families living in Bradley Stoke and surrounding areas.

If a family has say 4 people, there will 352 people directly benefiting from the services provided. Many other Chinese people attend by word of mouth, thus giving a wider focus to the Chinese community in the whole of the West Country region. In the Bradley Stoke festival and carnival thousands of local people from a wide community directly benefit from our performances.

Please do not hesitate to contact me if you require any further information.

Best Regards

Peter Kirby

Treasurer.

South Gloucestershire Chinese Association

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025



30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

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SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

COMPANY INFORMATION

Management Committee

Ms R Yang
Mr P Kirby
M Yang

Principal address

Coniston Community Centre
The Parade, Coniston Road
Patchway
Bristol
BS34 5LP

Accountants

TC Group
30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

COMMITTEE REPORT

FOR THE YEAR ENDED 31 AUGUST 2025

The management committee present their report and financial statements for the year ended 31 August 2025.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and comply with the governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

Financial review

£6,000 of the reserves being held are for emergency running and for helping members overcome extraordinary difficulties. Designated funds for current projects is £8,000.

Structure, governance and management

The is controlled by its governing document.

The Management committee who served during the year and up to the date of signature of the financial statements were:

Ms R Yang

Mr P Kirby

M Yang

The Committee report was approved by the Board of Management Committee.

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M Yang

Chairperson

Date:

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

**ACCOUNTANTS REPORT TO THE MANAGEMENT COMMITTEE ON THE PREPARATION OF THE UNAUDITED
STATUTORY FINANCIAL STATEMENTS OF SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION FOR THE YEAR
ENDED 31 AUGUST 2025**

This report is made to the charity's Management committee, as a body, in accordance with the terms of our engagement letter dated 13 October 2021. My work has been undertaken solely to prepare for your approval the financial statements of South Gloucestershire Chinese Association and state those matters that I have agreed to state to the charity's Management committee, as a body, in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at https://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.pdf. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than South Gloucestershire Chinese Association and the charity's Management committee as a body, for my work or for this report.

It is your duty to ensure that South Gloucestershire Chinese Association has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and deficit of South Gloucestershire Chinese Association. You consider that South Gloucestershire Chinese Association is exempt from the statutory audit requirement for the year and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of South Gloucestershire Chinese Association. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

TC Group

Date:.....
30-31 St. James Place
Mangotsfield
Bristol
United Kingdom
BS16 9JB

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 AUGUST 2025

	Notes	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income and endowments from:			
Donations and legacies	2	17,925	21,010
Investments	4	-	37
Other income	3	2,683	2,313
Total income		<u>20,608</u>	<u>23,360</u>
Expenditure on:			
Raising funds	5	772	739
Charitable activities	6	23,384	14,868
Total expenditure		<u>24,156</u>	<u>15,607</u>
Net income/(expenditure) and movement in funds		(3,548)	7,753
Reconciliation of funds:			
Fund balances at 1 September 2024		<u>28,650</u>	<u>20,897</u>
Fund balances at 31 August 2025		<u>25,102</u>	<u>28,650</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

BALANCE SHEET

AS AT 31 AUGUST 2025

		2025		2024	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		1,434		1,912
Current assets					
Cash at bank and in hand		24,226		36,002	
Creditors: amounts falling due within one year	11	(558)		(9,264)	
Net current assets			23,668		26,738
Total assets less current liabilities			25,102		28,650
The funds of the					
Unrestricted funds	12		25,102		28,650
			25,102		28,650

The financial statements were approved by the Management committee on

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M Yang
Chairperson

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2025

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Management committee have a reasonable expectation that the has adequate resources to continue in operational existence for the foreseeable future. Thus the Management committee continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Management committee in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading, they have been allocated to activities on a basis consistent with the use of resources.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	25% on reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Taxation

The charity is exempt from tax on its charitable activities.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

GLOUCESTERSHIRE CHINESE ASSOCIATION

TO THE FINANCIAL STATEMENTS (CONTINUED)

THE YEAR ENDED 31 AUGUST 2025

Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Grants and donations	17,925	21,010
	<u>17,925</u>	<u>21,010</u>

Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Other income	2,683	2,313
	<u>2,683</u>	<u>2,313</u>

Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	-	37
	<u>-</u>	<u>37</u>

Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Raising costs		
Depreciation and impairment	478	475
Governance costs	294	264
Total costs	772	739
	<u>772</u>	<u>739</u>

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

6 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
Direct costs		
Room and hall hire	9,682	6,070
Volunteer expenses	2,002	2,182
Specialist skilled work	2,601	1,486
Event/meeting refreshments	4,624	2,120
Volunteer training costs	1,138	1,120
Fundraising work	930	600
Insurance	410	390
Other charitable expenditure	1,997	900
	<u>23,384</u>	<u>14,868</u>
Analysis by fund		
Unrestricted funds	<u>23,384</u>	<u>14,868</u>

7 Management Committee

None of the Management committee (or any persons connected with them) received any remuneration or benefits from the during the year.

There were no management committee expenses paid, for the year ended 31 August 2025, nor for the year ended 31 August 2024.

8 Employees

There were no employees during the year.

	2025 Number	2024 Number
Total	<u>-</u>	<u>-</u>

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

10 Tangible fixed assets

	Computers £
Cost	
At 1 September 2024	4,647
At 31 August 2025	4,647
Depreciation and impairment	
At 1 September 2024	2,735
Depreciation charged in the year	478
At 31 August 2025	3,213
Carrying amount	
At 31 August 2025	1,434
At 31 August 2024	1,912

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals and deferred income	558	9,264

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used.

	At 1 September 2024 £	Incoming resources £	Resources expended £	At 31 August 2025 £
General funds	28,650	20,608	(24,156)	25,102
Previous year:				
	At 1 September 2023 £	Incoming resources £	Resources expended £	At 31 August 2024 £
General funds	20,897	23,360	(15,607)	28,650

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

13 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2025

Income and endowments

	2025	2024
	£	£
Donations and legacies		
Bradley Stoke Town Council	1,800	-
South Glos. General	5,625	10,509
Quartet Community	-	-
UWE Bristol Community	1,500	1,500
Main Grants	9,000	9,000
Southern Brooks	-	-
	<hr/>	<hr/>
	17,925	21,009
Investment income		
Deposit account interest	-	37
Other income		
Other income	2,683	2,313
	<hr/>	<hr/>
Total incoming resources	20,608	23,359

SOUTH GLOUCESTERSHIRE CHINESE ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2025

	2024	2023
	£	£
Charitable activities		
Room & hall hire	9,682	6,070
Volunteer expenses	2,002	3,296
Specialists, skilled work & training	2,601	1,486
Event / meeting refreshments	4,624	2,655
Volunteer training costs	1,138	1,120
Fundraising work	930	600
Insurance	410	390
Hire of van / coaches	900	900
Donations made	1,097	-
	<hr/>	<hr/>
	23,384	16,517
Support costs		
Management		
Finance		
Depreciation of tangible fixed assets	478	474
Governance costs		
Accountancy and legal fees	294	264
	<hr/>	<hr/>
Total resources expended	24,156	17,255
	<hr/>	<hr/>
Net income / (expenditure)	(3,548)	6,104
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Document Activity Report

Document Sent Mon, 12 Jan 2026 15:15:45 GMT

Document Approval Status Pending

Approval Activity Summary

Peter Kirby Pending

Document Activity History

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