

# GRANT AID

## APPLICATION FORM



Bradley Stoke Town Council  
Council Office,  
The Jubilee Centre, Savages Wood Road  
Bradley Stoke, Bristol BS32 8HL  
Telephone: 01454 205020  
email: town.clerk@bradleystoke.gov.uk

Application Number **GA522**  
(for office use only)

Please read the accompanying Guidance Notes *before* completing this Form.

**NB the maximum amount of grant aid available using this form is £500.00.**

Please complete ALL questions. If a question on the form is not relevant then please indicate this in your answer; if enough information is not given then it delay your application.

“Project” means the programme of activities, equipment or running costs for which grant aid is being applied.

1 Name of the organisation applying for Grant Aid  
...Bradley Stoke Youth FC.....

2 Name of the applicant and position within organisation  
..Martin Lee Head Coach/Community Officer.....

3 Address for correspondence

4 Is the organisation:

- a business
- a registered charity
- a community group
- other (please specify)

5 Give a brief description of the project for which the grant is required

The grant is for assisting BSYFC with the annual Football Festival. This is all part of the Bradley Stoke Town Annual Festival held at the Jubilee Centre. The grant is for replacement of the well used gazebo which is used at the Festival and for the Skateboarding events for the Youth Projects. We have a massive rip in the current one so need to replace with a sturdy gazebo.....

**6 Which category most applies to this event? (Please circle ONE)**

Art      **Sport**      Community      Youth

**7 Who in the Bradley Stoke Community will benefit from your project and who outside Bradley Stoke will benefit? Please enter actual or your estimated numbers below**

	Bradley Stoke Residents	Non Bradley Stoke Residents
Pre-school children ( <i>under 5 yrs</i> )	[ 20 ]	[ ]
Primary age children ( <i>5-11 yrs</i> )	[ 60 ]	[ 10 ]
Secondary age/youth groups ( <i>11-14yrs, 15-18+ yrs</i> )	[ 45 ]	[ 5 ]
Adults <i>under</i> retirement age	[ ]	[ ]
Adults <i>over</i> retirement age	[ ]	[ ]
Others ( <i>please specify who below</i> )	[ ]	[ ]

**8 What will be the main benefits of your project to the Bradley Stoke Community?**

The festival will be the first time the young children (Reception/Year 1) have played on a proper pitch in a friendly match. The main idea is to get children active in a sport and interested in playing football. It highlights BSYFC and what we offer to the local community. BSYFC in partnership with Bradley Stoke Town Council have been running the football festival for the last 20 years.

**9 When and where will the project take place?**

.....Jubilee Centre June 6<sup>th</sup> 2026.....

**Is this project:**

- a one-off
- on-going:      daily
- weekly
- monthly
- annually
- other (*please specify*)

phased (*divided into stages*)

(please tick the appropriate box)

**10 If the project is phased, please give details below of all the timings of the phases**

..N/A.....

**11 On what part of the project will the Bradley Stoke grant be spent? Please give full details, completing the income/expenditure statement on page 6.**

Funding will be for the gazebo. The other cost of running the football festival. For example, referee costs, match footballs, bottled water and fruit for all children and helpers throughout the day will be covered by the club.

**11 (continued) If your organisation has arranged a similar project before, please give details**

BSYFC organise the football festival every year with BSTC.

**12 How many Grant Aid applications to Bradley Stoke Town Council have you made in the last TWO years? Festival Grant for last 2 years.....**

**13 Please give full details of the last Grant Aid application made by your Organisation to Bradley Stoke Town Council: NB This must be completed in FULL.**

	Application Date	Application Number	Amount Requested	Amount Granted
1	April 2025	<b>GA512</b>	£400	£400

**14 If your application is approved to whom should the cheque, be made payable?**

Bradley Stoke Youth FC.....

***If you are asking the cheque to be made payable to someone other than the applying organisation please give your reasons below. We are unable to make cheques out to individuals.***

**Please attach the following information to the application form:**

- evidence of the **current** financial status of the applying organisation
- a statement of income and expenditure for the last 12-month period
- the written constitution and/or Equal Opportunities Policy (if applicable)

***Applications cannot be considered without the above or a satisfactory written explanation as to why they are not available.***

**I certify that the information provided on this application is correct to the best of my knowledge. I agree to comply with the conditions laid down by Bradley Stoke Town Council if the grant application is approved; in particular to the requirement to:**

- **complete the Grant Evaluation Form within 28 days of completion of the project or 31 March whichever is the sooner**
- **return the formal Receipt on receipt of the Grant Aid cheque**
- **provide Bradley Stoke Town Council with photocopies of Supplier invoices, if applicable for audit purposes**
- **recognise the financial assistance given by Bradley Stoke Town Council**

**Signed:** .....*Martin Lee*...

**Date:** 31/03/2026.

**On behalf of:** .....Bradley Stoke Youth FC.....

The information contained in this document will only be used for the purpose of this application. The Bradley Stoke Town Council Privacy policy is available via the following web link:

<https://www.bradleystoke.gov.uk/town-council/policies-and-procedures.php>

*(Revised February 2019)*

## Statement of the Project Income and Expenditure and amount of Grant Aid requested by:

Name of Organisation: ...Bradley Stoke Youth FC.....

<b>Income</b>	<b>Expenditure</b>
What is the total projected income for the project?	What is the total projected cost of the project?
£830	£830
Please give details below of other sources of income	Please give a breakdown of the project cost below.
Own funds – from members or participants	Materials/equipment (If necessary please provide separate list/costing.)
£480	Match balls for all age groups 4 each size (3 sizes) £120. Gazebo £350
Participants contributions/charges	Running costs
£	£
Grants RECEIVED/APPLIED for from:	Training
South Glos Council	
Bradley Stoke Town Council	Administration Costs
Charitable Trusts – please name:	£
Lottery/Awards for All etc	Publicity/Printing
The Business Community	£
OTHER income (please specify)	Premises Hire (BSTC Facilities)
	Premises Hire (Other than BSTC Facilities)
	Other expenditure (list)
	Four referee's for the day @£40 per ref. Total £160
	Bottled water and fruit bags for all children and helpers
	£120 and Prizes for the football games £80
<b>TOTAL POSSIBLE PROJECT INCOME</b> (if all other Grant/Funding Applications are approved)	<b>TOTAL PROJECT EXPENDITURE</b>
<b>£830</b>	<b>£830</b>
<b>TOTAL POSSIBLE PROJECT INCOME</b> (excluding Grant Applications)	<b>Amount requested in Grant Aid from Bradley Stoke Town Council</b> (Max grant aid is £500.00)
<b>£480</b>	<b>(NB This question MUST be answered) £350</b>

*This form must be fully completed in order for the application to be considered.*

**INCOME/EXPENDITURE ACCOUNT**  
**PERIOD ENDING 31/5/25**

**INCOME**

Subs, Registration fees, Grants	£52,079.31
Grant/Sponsorship	£4,496.45
	<b>£56,575.76</b>

**EXPENDITURE**

Training/Pitch Hire	£32,683.02
Equipment	£1,968.96
Kit	£3,505.66
Coaching courses	£3,613.00
Coaching Development	£379.00
Coaches clothing branding project	£4,563.25
League & cup fees, DBS, GFA & Ins	£2,283.90
Trophies	£4,639.68
Misc: Bank Charges, Fines, Website, Festival, Enrichment, etc	£2,282.94
	<b>£55,919.41</b>

**Surplus/Deficit for the period to 31st May 2025** **£656.35**

**Closing Balance 30th June 2024** **£10,166.34**

**Total Funds in Bank Account 31st May 2025** **£10,822.69**