BRADLEY STOKE TOWN COUNCIL

**Planning & Environment Committee**

Minutes of the Meeting of the Planning & Environment Committee of Bradley Stoke Town Council held at the Jubilee Centre, Savages Wood Road, Bradley Stoke on 22 November 2023 at 7.15pm.

PRESENT: Councillors: John Bradbury

James Nelson

Ben Randles (Chair)

Kulwinder Singh Sappal

 Officers: Sharon Petela (Town Clerk)

 Phil Francis (Deputy Town Clerk/Activity Centres Manager)

**1** **Submissions from the Public**

* 1. Councillor Tom Aditya commented that it was a wonderful Fireworks Display this year, but there is much inconsiderate parking in the surrounding streets. He suggested that South Gloucestershire Council (SGC) Parking Enforcement team be asked to visit the roads surrounding the Jubilee Centre during the 2024 display to advise people regarding appropriate parking and possibly hand out parking tickets.
	2. Councillor Tom Aditya commented that some residents are concerned about the SGC proposal to introduce parking charges in their public car parks.
	3. Councillor Tom Aditya commented that some residents have expressed concerns with management companies and the charges they pay. Councillors commented that this would not fall within the remit of the Town Council to take action and suggested that the residents contact Citizens Advice Bureau for advice.
	4. Councillor Tom Aditya commented that some residents are concerned about the proposals in the SGC Waste Less, Recycle More public consultation.
	5. Councillor Tom Aditya commented that the proposals in the current SGC Bradley Stoke Way Active Travel Improvements public consultation should include the widening of Stoke Bridge on Bradley Stoke Way.

**2 Apologies for absence**

Apologies were received from Councillor Jon Williams.

**3 Declarations by Members**

None

**4 Announcements by the Chair**

None

**5 To Confirm the Minutes of meeting of 25th October 2023**

 The Minutes of the Meeting held on 25th October 2023 were proposed for acceptance by Councillor Kulwinder Singh Sappal, seconded by Councillor James Nelson, carried unanimously. The minutes were then signed by the Chair as a correct record.

**6 Consideration of Current Planning Applications**

**6.1 P23/02978/HH Erection of a first floor side extension over existing garage**

**with a small cantilever to the rear of the extension to form additional living accommodation**

23 Grange Close

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor James Nelson. A vote was taken, 2 in favour, 1 against, 1 abstention, proposal carried.

**6.2 P23/02985/F Erection of small front extension to form additional living**

**accommodation**

55 Oaktree Crescent

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor John Bradbury, carried unanimously.

**6.3 P23/03039/CLP Conversion of existing garage to form additional living**

**accommodation**

10 Brake Close

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor James Nelson, carried unanimously.

**6.4 P23/03045/CLP Erection of rear garden room to replace existing**

**conservatory**

94 Saxon Way

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

**6.5 P23/03090/HH Erection of two storey side/rear extension and single storey**

**rear extension to provide additional living accommodation**

126 Ellicks Close

No objection proposed by Councillor Kulwinder Singh Sappal, seconded by Councillor James Nelson. A vote was taken, 2 in favour, 1 against, 1 abstention, proposal carried.

**7 To consider any matters arising from the Minutes of the Meeting on 25th October 2023 not covered elsewhere on the agenda.**

**7.1 Update on Bradley Stoke Local Nature Action Plan – new projects**

 **7.1.1 Community Orchards in Bradley Stoke**

Ongoing project – currently trying to identify a suitable area for tree planting in the town.

 **7.1.2 Free tree/hedge giveaway and wildflower seeds event**

Saturday 27th January 2024 10.00am - 12 noon in the Oak Hall, Jubilee Centre. Bradley Stoke in Bloom, Green Gym and Bradley Stoke Zero Carbon Community Group will be involved as well as SGC Biodiversity team.

**8 Previous Planning Applications**

Decisions relating to six previous applications were NOTED (see Appendix A), all of which agreed with Bradley Stoke Town Council’s (BSTC) recommendations.

**9 Matters within the scope of the Committee**

**9.1 SGC – Waste Less, Recycle More – public consultation**

Documentation circulated to councillors.

Councillors raised the following points to be included in the response to the consultation:

* If less frequent bin collections are introduced, this is likely to lead to a significant increase in the litter bins around the town (which BSTC empty) being filled with household waste and increased fly-tipping which could then lead to increased costs to the Town Council to dispose of the extra rubbish generated
* SGC needs to establish better/closer working relationships with parish and town councils to enable both tiers of local government to work better together
* SGC needs to acknowledge that litter collected from the public litter bins around the towns and villages is not ‘commercial waste’ and therefore should permit parish and town councils to have free access to the Sport-It centres to dispose of the waste collected.

Following much discussion, Councillor Ben Randles proposed that the Town Council respond to the consultation as discussed, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

**9.2 SGC – Bradley Stoke Way Active Travel Improvements – public consultation**

Documentation circulated to councillors.

Councillors raised the following points to be included in the response to the consultation:

* Councillors are in favour of creating separate cycle lanes for road users but the proposed configuration of the cycle arrangements around the main Town Centre roundabout on Bradley Stoke Way is inappropriate and should be addressed properly or not done at all
* There are budgetary concerns as to whether long-term maintenance funding has been identified from either SGC or Central Government. Although the responsibility to maintain the new scheme may not fall to BSTC, it may be necessary for the Town Council to step in and pay for remedial works in the future
* Councillors are in favour of improvements to the bus stops along Bradley Stoke Way to make bus travel more attractive which may, in turn, encourage more people to use public transport
* Councillors are in favour of introducing new crossings to allow pedestrians to cross the roads safely, but traffic light timings need to be relevant to road type and speed of vehicles
* Councillors feel that the speed restrictions need to be consistent along the entire road

Following much discussion, Councillor Ben Randles proposed that the Town Council respond to the consultation as discussed, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

It was noted that neither of the consultations above are designed to be responded to as a public body but are more focused on responses from individuals. The Town Clerk commented that this has already been highlighted to SGC.

**10 To deal with any matters relating to Health and Safety**

None

**11 Date of Next Meeting**

Wednesday 20th December 2023 at 7.30pm (or as soon as Finance Committee meeting has finished)

The meeting closed at 8.40pm

**APPENDIX A**

**Planning Decisions Made by South Gloucestershire Council**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Application Number** | **Description** | **Address** | **BSTC** | **SGC** | **SGC Refusal Reason** |
| P23 | 02773 | CLP | erection of single storey rear extension and part conversion of garage to form additional living accommodation | 55 Oaktree Crescent | YES | YES |  |
| P23 | 02829 | HH | erection of rear conservatory to provide additional living accommodation  | 6 Marjoram Place | YES | YES |  |
| P23 | 02843 | HH | erection of single storey rear extension to form additional living accommodation | 19 The Coppice | YES | YES |  |
| P23 | 02905 | CLP | erection of single storey rear extension | 5 Elming Down Close | YES | YES |  |
| P23 | 02682 | HH | Installation of hip to gable roof extensions and 3 rear and 3 front dormer windows to facilitate loft conversion | 1 The Hedgerows | NO | NO | This development, by reason of its proposed form, scale, height, siting, massing and appearance would fail to respect the character and appearance of both the host dwellinghouse and its surrounding area. The works would result in a detrimental impact to the amenity of the occupiers and any future occupiers, through the unavailability of any private amenity space.  |
| P23 | 02753 | HH | erection of first floor and two storey side and single storey rear extension to provide additional living accommodation | 42 Foxfield Avenue | YES | YES |  |