BRADLEY STOKE TOWN COUNCIL

**Planning & Environment Committee**

Minutes of the Meeting of the Planning & Environment Committee of Bradley Stoke Town Council held at the Jubilee Centre, Savages Wood Road, Bradley Stoke on 31 May 2023 at 7.05pm.

PRESENT: Councillors: John Bradbury

Frederic Contenot

James Nelson

Ben Randles

Kulwinder Singh Sappal

Jon Williams (Chair)

Officers: Sharon Petela (Town Clerk)

Phil Francis (Activity Centres Manager/Deputy Town Clerk)

As the outgoing Chair of Committee, Councillor Ben Randles convened the meeting and thanked everyone for attending.

1. **Election of Chair of Planning & Environment Committee for 2023/24**

Councillor John Bradbury proposed that Councillor Jon Williams be appointed to the position of the Chair of the Planning & Environment Committee for 2023/24, seconded by Councillor Kulwinder Singh Sappal, carried unanimously. Therefore, Councillor Jon Williams was appointed as Chair of Planning & Environment Committee for 2023/24.

Councillor Jon Williams then assumed the Chair.

**2** **Submissions from the Public**

2.1 A group of local residents from The Worthys and Ellan Hay Road vicinity spoke against planning application P23/01546/F - Erection of 2 buildings to form up to 57 apartments with access, landscaping and associated works on land off of Bradley Stoke Way. Residents raised many concerns including:

* Overdevelopment of the site
* The height of the buildings leading to loss of privacy for surrounding dwellings as houses will be overlooked, also the land is quite high in this location, so development will be visible from a significant distance.
* The proposal being out of keeping with the surrounding area and concerns regarding why new apartments are being built within established neighbourhoods.
* Traffic movements in and out of the site will be dangerous with vehicles having to cross the existing bus lane. The submitted Transport Statement mentions that all movements will be allowed into and out of the site, rather than restrictions on turning in and out of the site.
* Insufficient on-site parking provision for residents, visitors and tradespeople which will lead to cars parking in surrounding residential streets.
* Flooding/drainage in surrounding residential streets during periods of heavy rain due to changes to site surfaces/buildings. This is already occurring with the clearance of the site and removal of shrubs/bushes etc.
* Concerns regarding public safety
* Increase in noise pollution.
* Ecology/biodiversity concerns regarding loss of habitats for wildlife
* Loss of green space - adjoining brownfield site could be used.
* Possible insufficiency of primary school places for the new families

*In light of the fact that there were local residents present, Councillor Jon Williams proposed that item 7.3 be discussed next, seconded by Councillor Ben Randles, carried unanimously.*

*Councillor John Bradbury declared an interest as he is on the South Gloucestershire Council (SGC) Development Management committee and abstained during the vote.*

**7.3 P23/01546/F Erection of 2 buildings to form up to 57 apartments with**

**access, landscaping and associated works**

Land off Bradley Stoke Way

Following much discussion, Councillor James Nelson proposed OBJECTION to the application on the following grounds: overdevelopment of the site, out of keeping with the streetscene, overlooking leading to loss of privacy for surrounding dwellings, concerns regarding traffic movements in and out of the site, lack of parking provision for visitors and tradespeople, concerns regarding flooding/drainage in surrounding areas, concerns regarding public safety, increase in noise pollution, ecology/biodiversity concerns regarding loss of habitats for wildlife, loss of green space - adjoining brownfield site could be used, possible insufficiency of primary school places. The proposal was seconded by Councillor Kulwinder Singh Sappal. A vote was taken, 5 in favour, 1 abstention, proposal carried.

**3 Apologies for absence**

None

**4 Declarations by Members**

Councillor John Bradbury declared that he is on the SGC Development Management Committee

Councillor Ben Randles declared that he is on the SGC Regulatory & Licensing Committee

**5 Announcements by the Chair**

None

**6 To Confirm the Minutes of meeting of 26th April 2023**

The Minutes of the Meeting held on 26th April 2023 were proposed for acceptance by Councillor Ben Randles, seconded by Councillor James Nelson, carried unanimously. Minutes were then signed by the Chair as a correct record.

**7 Consideration of Current Planning Applications**

**7.1 P23/01503/PNRE Prior notification of the intention to install roof mounted**

**solar panels**

Bradley Stoke Leisure Centre

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

**7.2 P23/01553/HH Replacement of garage door with a window to facilitate**

**conversion to living accommodation**

157 Meadow Way

No objection proposed by Councillor John Bradbury, seconded by Councillor Ben Randles, carried unanimously.

**7.3 P23/01546/F Erection of 2 buildings to form up to 57 apartments with**

**access, landscaping and associated works**

Land off Bradley Stoke Way

Application discussed earlier on the agenda.

The following email has been received from SGC 106 Project Implementation Officer:

*The Community Spaces Team would like to consult you on potential S106 contributions arising from public open space (POS) requirements in respect of a planning application that the Council has received for a development of 57 apartments at P23/01546/F Land off Bradley Stoke Way.*

*We are obliged (under Community Infrastructure Levy regulation 122) to provide a list of projects for the provision and/or enhancement of POS on which contributions would be spent if the development goes ahead, and we are required to do this as part of the planning application process. This does not mean that the planning application is in any way pre-determined and the sole purpose of the consultation is to assist in preparing a response to the Local Planning Authority on what provisions would be required to meet the needs of the increased population if the permission is granted. This is not binding, and is undertaken without prejudice to the final decision taken by the Local Planning Authority*

*Unfortunately, there is a tight timescale for providing advice to our New Communities Team in Planning and this must be done by 2nd June 2023 to ensure consideration as part of the planning application process. I will therefore need your response by* ***2nd June 2023 at the latest.***

*Our New Communities team has carried out an audit of open space as part of the planning assessment process and we would like to consult with you to find out what your parish council feel the priorities are for public open space provision and/or enhancement that may arise from the increased population if the planning application is approved.*

Following discussion, Councillor Jon Williams proposed, seconded by Councillor Ben Randles and carried unanimously, that the Town Council identifies the following priority areas for S106 funding:

* + - Provision of leisure equipment for the Baileys Court Activity Centre site
    - Refurbishment of Rosemary Close Play Area
    - Improvements to surrounding surfaces, accessibility and entrance to Baileys Court Play Area
    - Improvements to pedestrian through-flow in Baileys Court Activity Centre car park

**7.4 P23/01605/HH Installation of hip to gable roof extension and rear dormer**

**window to facilitate the conversion of loft to habitable space**

1 The Hedgerows

Councillor James Nelson proposed OBJECTION on grounds of the proposals being out of keeping with the streetscene, overdevelopment of the site and lack of additional parking provision, seconded by Councillor Frederic Contenot, carried unanimously.

**7.5 P23/0650/HH Alterations to roof to raise the ridge and create gable ends**

**to facilitate first floor front extension. Erection of a single storey rear extension and front porch. (resubmission of P23/01197/HH)**

11 The Spinney

No objection proposed by Councillor James Nelson, seconded by Councillor Jon Williams. A vote was taken, 4 in favour, 2 abstentions, proposal carried.

**7.6 P23/01652/HH Erection of two storey side extension and single storey rear**

**extension to form additional living accommodation**

5 Goose Acre

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

**7.7 P23/01075/F Installation of 1 balancing tank, 1 sludge tank and**

**associated equipment and works to form effluent treatment plant**

Units 3 and 4, Bristol Distribution Park, Hawkley Drive

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal, carried unanimously.

*Councillor John Bradbury declared an interest and abstained during the vote.*

**7.8 P23/01651/HH Erection of two storey side extension to form garage and**

**additional living accommodation (re-submission of P22/06702/HH)**

11 Somerby Close

No objection proposed by Councillor James Nelson, seconded by Councillor Kulwinder Singh Sappal. A vote was taken, 5 in favour, 1 abstention, proposal carried.

**8 To consider any matters arising from the Minutes of the Meeting on 26th April 2023 not covered elsewhere on the Agenda.**

**8.1 Update on Bradley Stoke Local Nature Action Plan – Hedgehog Heroes Project**

Town Council Officers have been working with Bradley Stoke Zero Carbon Community Group, Bradley Stoke in Bloom, Green Gym and Three Brooks Nature Conservation Group on a number of Hedgehog Heroes Projects

**Hedgehog Heroes in Bradley Stoke**

Bradley Stoke Town Council is part of the South Gloucestershire Council, Hedgehog Heroes initiative (see weblink to SGC news article below): <https://sites.southglos.gov.uk/newsroom/environment/become-a-hedgehog-hero-and-help-our-hedgehogs-thrive/>

**Free Hedgehog Heroes Sign for all schools**

The Town Council are keen to get all schools involved in Hedgehog Heroes and will be donating an A1 outdoor metal “Hedgehog Heroes” sign to each local school. All we ask is that the sign is attached to an external fence which has a good footfall to help to get the message out to the local community.

**Hedgehog Heroes Colouring Competition**

As part of this initiative, we are organising a colouring competition for all local children and also a Hedgehog Heroes event (see attached information posters). The colouring competition is taking place from Saturday 27th May – Friday 9th June 2023. The entry forms are available on our website, Bradley Stoke library and Pets at Home. Pets at Home are providing prizes for the competition. The link below takes you to the relevant section on the Town Council website: [Hedgehog Heroes Event and Colouring Competition (bradleystoke.gov.uk)](https://www.bradleystoke.gov.uk/events/upcoming-events-and-meetings.php?event_id=1691). All entries will be on display at the Community Picnic on Saturday 10th June 2023 and people will be able to vote for their favourite (see poster below).

**Hedgehog Heroes Event**

**When:** Saturday 17th June 2023 - 10am to 12noon

**Where:** Oak Hall, Jubilee Centre, Savages Wood Road, Bradley Stoke. BS32 8HL

Become a Hedgehog Hero. Help make Bradley Stoke a Hedgehog friendly town by creating lots of hedgehog highways. Hedgehog archways are available for the residents of Bradley Stoke who are able to make holes in their own fence or gates to enable hedgehog to get into gardens. Limited number available so will be offered as one per household and on a first come first served basis. Collect a door and plot the location on a map where it will be installed. If you unable to join us at the Hedgehog Heroes event, you can still make your own fence gap and log it at the [BIG Hedgehog Map website](https://bighedgehogmap.org/holes-for-hedgehogs-home/map-hedgehog-hole).

**9 Previous Planning Applications**

Decisions relating to seven previous applications were NOTED (see Appendix A), four of which agreed with Bradley Stoke Town Council’s (BSTC) recommendations.

**10 Matters within the scope of the Committee**

*Councillor Ben Randles declared an interest and abstained during the vote.*

**10.1 SGC – Renewal of Street Trading Consent – LI23/3085/STC – Muzzy’s Kebabs, Ash Ridge Road**

Documentation circulated.

Following discussion, Councillor Jon Williams proposed no objection to the renewal of this street trading consent, seconded by Councillor James Nelson. A vote was taken, 5 in favour, 1 abstention, proposal carried.

**11 To deal with any matters relating to Health and Safety**

None

**12 To deal with the following Financial Matters**

**12.1 To Approve Bills for Payment**

The following bills were approved for payment by Councillor James Nelson, seconded by Councillor John Bradbury, carried unanimously.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BRADLEY STOKE TOWN COUNCIL** | | | | | | | | |
| **MONTHLY EXPENDITURE - 31st May 2023 - Planning** | | | | | | | | |
|  | | | | | | | | |
| **SALARIES** | | | | | | | **Net Amount** | |
| 23/05/2023 | May Net Salaries Via Payflow | | | | | | 23,978.39 | |
|  | | | | | | | | |
| **SUPPLIERS** | | | | | | | | |
|  | A1 Maintenance Ltd | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 01/04/2023 | 1370 | BC - Building Maintenance 1/4/23 - 31/3/24 | 1366.70 | 273.34 | | 1640.04 | |
| 01/04/2023 | 1370 | BW - Building Maintenance 1/4/23 - 31/3/24 | 741.70 | 148.34 | | 890.04 | |
| 01/04/2023 | 1370 | JC - Building Maintenance 1/4/23 - 31/3/24 | 666.70 | 133.34 | | 800.04 | |
| 01/04/2023 | 1370 | Office - Building Maintenance 1/4/23 - 31/3/24 | 250.00 | 50.00 | | 300.00 | |
| 01/04/2023 | 1370 | JC CR - Building Maintenance 1/4/23 - 31/3/24 | 641.70 | 128.34 | | 770.04 | |
| 01/04/2023 | 1370 | Skate Park - Building Maintenance 1/4/23 - 31/3/24 | 158.40 | 31.68 | | 190.08 | |
|  | | **Account Totals:** | 3825.20 | 765.04 | | 4590.24 | |
|  | BATH & NORTH EAST SOMERSET COUNCIL | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 15/05/2023 | May Salary | May 23 - Pension | 6636.66 | 0.00 | | 6636.66 | |
| 15/05/2023 | May Salary | May 23 - Pension Deficit Refund | -525.00 | 0.00 | | -525.00 | |
|  | | **Account Totals:** | 6111.66 | 0.00 | | 6111.66 | |
|  | Water2Business | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 10/05/2023 | 11676557 | BC - Water 4/11/22-9/5/23 | 825.67 | 0.00 | | 825.67 | |
|  | | **Account Totals:** | 825.67 | 0.00 | | 825.67 | |
|  | BS1 FIRE & SECURITY | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 11/05/2023 | SI17742 | JC - Install new key switch for door shutters in compound | 214.25 | 42.85 | | 257.10 | |
| 22/05/2023 | SI17828 | JC - Replace 2 faulty smoke detectors | 154.18 | 30.84 | | 185.02 | |
|  | | **Account Totals:** | 368.43 | 73.69 | | 442.12 | |
|  | HMRC Cumbernauld | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 15/05/2023 | May Salary | May 23 - Tax/NI | 7894.40 | 0.00 | | 7894.40 | |
|  | | **Account Totals:** | 7894.40 | 0.00 | | 7894.40 | |
|  | INITIAL WASHROOM SOLUTIONS | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 11/05/2023 | 34696755 | All Sites - Roller towels 1/6/23 - 31/8/23 | 118.32 | 23.67 | | 141.99 | |
|  | | **Account Totals:** | 118.32 | 23.67 | | 141.99 | |
|  | KN Office Supplies Ltd | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 15/05/2023 | I11790 | Office - Stationery | 2.59 | 0.51 | | 3.10 | |
| 15/05/2023 | I11791 | Office - Replace Office Chair | 149.00 | 29.80 | | 178.80 | |
|  | | **Account Totals:** | 151.59 | 30.31 | | 181.90 | |
|  | Magic Cleaning Solutions Ltd | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 16/05/2023 | I14791 | JC - Refuse bags, hand towels, toilet rolls | 114.74 | 22.95 | | 137.69 | |
| 19/05/2023 | I14832 | BC - Toilet rolls + anti-bacterial hand soap | 68.14 | 13.63 | | 81.77 | |
|  | | **Account Totals:** | 182.88 | 36.58 | | 219.46 | |
|  | **ONE OFF SUPPLIERS - BY CHEQUE** | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 19/05/2023 | 5239064395070 | Gallagher Insurance - Cyber cover - 1/6/23 - 31/5/24 | 857.12 | 0.00 | | 857.12 | |
|  | | | | | | | | |
| 09/05/2023 | 2023/05/09 | Dynamite- Deposit for Firework Display - Nov 23 | 1375.00 | 275.00 | | 1650.00 | |
|  | | | | | | | | |
| 24/05/2023 | 230323 BRADLEY STOKE TOWN COUNCIL | Techvicinity - All Sites CCTV - Final 70% instalment | 22540.00 | 4508.00 | | 27048.00 | |
|  | | | | | | | | |
|  | Sharon Petela | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 19/05/2023 | Reimbursement | Reimburse - All sites - 8 fridge temperature logbooks (H&S) | 32.96 | 6.64 | | 39.60 | |
| 19/05/2023 | Reimbursement | Reimburse - All sites - 8 fridge thermometers (H&S) | 14.64 | 2.96 | | 17.60 | |
|  | | **Account Totals:** | 47.60 | 9.60 | | 57.20 | |
|  | SOUTH GLOUCESTERSHIRE COUNCIL | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 18/05/2023 | 1401613195 | JC - Annual premises licence 1/6/23- 31/5/24 | 180.00 | 0.00 | | 180.00 | |
| 11/05/2023 | 3805265332 | Empty 33 dog bins + 10 additionals - April - June 2023 | 2008.65 | 401.73 | | 2410.38 | |
|  | | **Account Totals:** | 2188.65 | 401.73 | | 2590.38 | |
|  | ZURICH MUNICIPAL | | | |  | | | |
| **Date** | **Ref** | **Details** | **Net Amount** | **Tax Amount** | | **Gross Amount** | |
| 22/05/2023 | 523960334 | Annual council insurance (inc fleet) - 1/6/23 - 31/5/24 | 12954.97 | 0.00 | | 12954.97 | |
| 22/05/2023 | 523960334 | Insurance uplift - CCTV cameras & equipment & Skate Park flood lights/kitchen | 83.33 | 0.00 | | 83.33 | |
|  | | **Account Totals:** | 13038.30 | 0.00 | | 13038.30 | |
|  | | | | | | | | |
|  | | **Supplier Totals:** | **59524.82** | **6123.62** | | **65648.44** | |

**12.2 To receive Direct Debits Payment Schedule**

The following direct debits payment schedule was approved by Councillor Jon Williams, seconded by Councillor James Nelson, carried unanimously.

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|  |  | | **BRADLEY STOKE TOWN COUNCIL** | | | | | | | | |  | | |  | | |  | | |
|  | | | **DIRECT DEBIT PAYMENTS 27.03.23-16.05.2023** | | | | | | | | |  | | |  | | |  | | |
|  |  |  | | | |  |  |  |  |  | | | |  | | |  | | |
|  |  |  | | |  |  |  |  |  |  | | |  | | |  | | |  | | |
| **Tran No.** | **Date** | **A/C Ref** | | **Inv Ref** | | **Details** | | **Net Amount** | **Tax Amount** | | **Gross Amount** | | | | | | **Payment Date** | | |
| 85583 | 28/02/2023 | BIFFA | | 472C59212 | | JC - General Waste Collection Feb'23 | | 117.16 | 23.43 | | 140.59 | | | | | | 31.03.2023 | | |
| 85584 | 28/02/2023 | BIFFA | | 472C59213 | | JC - Mixed Recycling Collection Feb'23 | | 36.80 | 7.36 | | 44.16 | | | | | | 31.03.2023 | | |
| 85585 | 28/02/2023 | BIFFA | | 472C59211 | | BW - Mixed Recycling Collection Feb'23 | | 36.80 | 7.36 | | 44.16 | | | | | | 31.03.2023 | | |
| 85586 | 28/02/2023 | BIFFA | | 472C59210 | | BW - General Waste Collection Feb'23 | | 174.36 | 34.87 | | 209.23 | | | | | | 31.03.2023 | | |
| 85587 | 28/02/2023 | BIFFA | | 472C59209 | | BC - Glass Recycling Collection Feb'23 | | 28.40 | 5.68 | | 34.08 | | | | | | 31.03.2023 | | |
| 85588 | 28/02/2023 | BIFFA | | 472C59208 | | BC - Mixed Recycling Collection Feb'23 | | 36.80 | 7.36 | | 44.16 | | | | | | 31.03.2023 | | |
| 85589 | 28/02/2023 | BIFFA | | 472C59207 | | BC - General Waste Collection Feb'23 | | 145.76 | 29.15 | | 174.91 | | | | | | 31.03.2023 | | |
| 85868 | 16/03/2023 | BARCBANK | |  | | Barclays - Cash Payments 13.02-12.03.23 | | 1.58 | 0.00 | | 1.58 | | | | | | 03.04.2023 | | |
| 85869 | 16/03/2023 | BARCBANK | |  | | Barclays - Cheques & Ass 13.02-12.03.2023 | | 4.50 | 0.00 | | 4.50 | | | | | | 03.04.2023 | | |
| 85870 | 16/03/2023 | BARCBANK | |  | | Barclays - Payflow & Submission 13.02-12.03.23 | | 3.50 | 0.00 | | 3.50 | | | | | | 03.04.2023 | | |
| 85871 | 16/03/2023 | BARCBANK | |  | | Barclays - Account Fee 13.02-12.03.2023 | | 8.50 | 0.00 | | 8.50 | | | | | | 03.04.2023 | | |
| 86199 | 01/04/2023 | ADIMAGE | | VI/0600758 | | Office - 1/4ly Printer Lease | | 304.92 | 60.98 | | 365.90 | | | | | | 03.04.2023 | | |
| 86185 | 03/04/2023 | STGLO002 | | 66987325 | | Office Rates 2023/24 - April 2023 | | 1509.56 | 0.00 | | 1509.56 | | | | | | 11.04.2023 | | |
| 86186 | 03/04/2023 | STGLO002 | | 61880400 | | JC Rates 2023/24 - April 2023 | | 883.25 | 0.00 | | 883.25 | | | | | | 11.04.2023 | | |
| 86187 | 03/04/2023 | STGLO002 | | 61972202 | | BW Rates 2023/24 - April 2023 | | 410.80 | 0.00 | | 410.80 | | | | | | 11.04.2023 | | |
| 86188 | 03/04/2023 | STGLO002 | | 62313704 | | BC Rates 2023/24 - April 2023 | | 932.25 | 0.00 | | 932.25 | | | | | | 11.04.2023 | | |
| 86019 | 10/04/2023 | BARCLAY | |  | | Barclay Card Charges March'23 | | 24.80 | 4.96 | | 29.76 | | | | | | 11.04.2023 | | |
| 86020 | 10/04/2023 | BARCLAY | |  | | Barclay Card Charges March'23 | | 16.62 | 0.00 | | 16.62 | | | | | | 11.04.2023 | | |
| 86021 | 10/04/2023 | BARCLAY | |  | | Barclay Card Charges Outstanding Feb'23 | | 10.00 | 0.00 | | 10.00 | | | | | | 11.04.2023 | | |
| 85580 | 01/03/2023 | INTY001 | | INV00540206 | | Email Charges - Feb'23 | | 155.36 | 31.07 | | 186.43 | | | | | | 12.04.2023 | | |
| 85553 | 01/03/2023 | FUELG | | 8566989 | | Transit Fuel - WP22 WRO March'23 | | 83.33 | 16.67 | | 100.00 | | | | | | 13.04.2023 | | |
| 86160 | 07/04/2023 | PIT002 | | BL06447818 | | 1/4 Leasing and Maintenance Charge Franking Machine 07/04-22/07/23 | | 68.19 | 13.64 | | 81.83 | | | | | | 13.04.2023 | | |
| 85895 | 31/03/2023 | MAINST | | 1083558 | | Office - SIP & DDI Line Rental 22.03-21.06.23 & Feb Calls | | 152.99 | 30.59 | | 183.58 | | | | | | 14.04.2023 | | |
| 85910 | 31/03/2023 | MAINST | | 1082255 | | JC - Call Charges 01.03-31.03.2023 | | 4.60 | 0.92 | | 5.52 | | | | | | 14.04.2023 | | |
| 86384 | 01/04/2023 | SAGE001 | | INV16598404 | | Sage Acc & Payroll April'23 | | 313.50 | 62.70 | | 376.20 | | | | | | 17.04.2023 | | |
| 86025 | 21/03/2023 | BIFFA | | 47M10979 | | JC - Overweight Refuse Charge 21/01-24/02/23 | | 34.20 | 6.84 | | 41.04 | | | | | | 24.04.2023 | | |
| **Tran No.** | **Date** | **A/C Ref** | | **Inv Ref** | | **Details** | | **Net Amount** | **Tax Amount** | | **Gross Amount** | | | | | | **Payment Date** | | |
| 86035 | 31/03/2023 | TOTALGAS | | 3007449852 | | BC - Electricity Charge March'23 | | 379.93 | 75.98 | | 455.91 | | | | | | 25.04.2023 | | |
| 86036 | 31/03/2023 | TOTALGAS | | 3007449863 | | BW - Electricity Charge March'23 | | 252.96 | 50.58 | | 303.54 | | | | | | 25.04.2023 | | |
| 86037 | 31/03/2023 | TOTALGAS | | 3007449841 | | JC - Electricity Charge March'23 | | 551.01 | 110.21 | | 661.22 | | | | | | 25.04.2023 | | |
| 86026 | 31/03/2023 | BIFFA | | 472C62632 | | JC - Mixed Recycling Collection March'23 | | 46.00 | 9.20 | | 55.20 | | | | | | 25.04.2023 | | |
| 86027 | 31/03/2023 | BIFFA | | 472C62631 | | JC - General Waste Collection March'23 | | 131.76 | 26.35 | | 158.11 | | | | | | 02.05.2023 | | |
| 86028 | 31/03/2023 | BIFFA | | 472C62630 | | BW - Mixed Recycling March'23 | | 46.00 | 9.20 | | 55.20 | | | | | | 02.05.2023 | | |
| 86029 | 31/03/2023 | BIFFA | | 472C62629 | | BW - General Waste Collection March'23 | | 174.66 | 34.93 | | 209.59 | | | | | | 02.05.2023 | | |
| 86030 | 31/03/2023 | BIFFA | | 472C62628 | | BC - Glass Recycling Collection March'23 | | 35.50 | 7.10 | | 42.60 | | | | | | 02.05.2023 | | |
| 86031 | 31/03/2023 | BIFFA | | 472C62627 | | BC - Mixed Recycling Collection March'23 | | 46.00 | 9.20 | | 55.20 | | | | | | 02.05.2023 | | |
| 86032 | 31/03/2023 | BIFFA | | 472C62626 | | BC - General Waste Collection March'23 | | 117.46 | 23.49 | | 140.95 | | | | | | 02.05.2023 | | |
| 86043 | 01/05/2023 | TVLICENC | | 2899941670 | | JC - TV License 01.05.23-30.04.24 | | 159.00 | 0.00 | | 159.00 | | | | | | 03.05.2023 | | |
| 86391 | 19/04/2023 | BARCBANK | |  | | Barclay Payflow & Submission 13/03-12/04/23 | | 3.50 | 0.00 | | 3.50 | | | | | | 09.05.2023 | | |
| 86393 | 19/04/2023 | BARCBANK | |  | | Barclay Acc Fee 13/03-12/04/23 | | 8.50 | 0.00 | | 8.50 | | | | | | 09.05.2023 | | |
| 86185 | 03/04/2023 | STGLO002 | | 66987325 | | Office Rates - May 2023 | | 1509.56 | 0.00 | | 1506.00 | | | | | | 09.05.2023 | | |
| 86186 | 03/04/2023 | STGLO002 | | 61880400 | | JC Rates - May 2023 | | 883.25 | 0.00 | | 886.00 | | | | | | 09.05.2023 | | |
| 86187 | 03/04/2023 | STGLO002 | | 61972202 | | BW Rates - May 2023 | | 410.80 | 0.00 | | 409.00 | | | | | | 09.05.2023 | | |
| 86188 | 03/04/2023 | STGLO002 | | 62313704 | | BC Rates - May 2023 | | 932.25 | 0.00 | | 936.00 | | | | | | 09.05.2023 | | |
| 86388 | 01/05/2023 | INTY001 | | INV00560766 | | Email Charges - April 2023 | | 155.36 | 31.07 | | 186.43 | | | | | | 09.05.2023 | | |
| 86040 | 31/03/2023 | ADIMAGE1 | | 37157 | | Printer Consumables Charges March'23 | | 175.95 | 35.20 | | 211.15 | | | | | | 09.05.2023 | | |
| 86609 | 30/04/2023 | BARCLAY | | 010469330323 | | Barclay Card Charges April'23 | | 24.80 | 4.96 | | 29.76 | | | | | | 11.05.2023 | | |
| 86610 | 30/04/2023 | BARCLAY | | 010469330323 | | Barclay Card Charges April'23 | | 10.00 | 0.00 | | 10.00 | | | | | | 11.05.2023 | | |
| 86404 | 02/05/2023 | FUELG | | 8826119 | | Transit Fuel - (WP22 WRO) April 2023 | | 79.23 | 15.84 | | 95.07 | | | | | | 15.05.2023 | | |
| 86617 | 30/04/2023 | MAINST | | 1085744 | | Office - 1/4ly Phone System & Maintenance 03.04-02.07.23 | | 80.00 | 16.00 | | 96.00 | | | | | | 15.05.2023 | | |
| 86618 | 30/04/2023 | MAINST | | 1085086 | | BW - 1/4ly Broadband 26.04-25.07.23 | | 58.38 | 11.68 | | 70.06 | | | | | | 15.05.2023 | | |
| 86619 | 30/04/2023 | MAINST | | 1085085 | | BW - 1/4ly Line Rental 14.04-13.07.23 | | 43.80 | 8.76 | | 52.56 | | | | | | 15.05.2023 | | |
| 86620 | 30/04/2023 | MAINST | | 1085084 | | BC - 1/4ly Broadband 26.04-25.07.23 | | 58.38 | 11.68 | | 70.06 | | | | | | 15.05.2023 | | |
| 86621 | 30/04/2023 | MAINST | | 1085083 | | BC -1/4ly Line Rental 14.04-13.07.23 | | 43.80 | 8.76 | | 52.56 | | | | | | 15.05.2023 | | |
| 86622 | 30/04/2023 | MAINST | | 1085082 | | JC - 1/4ly Broadband 14.04-13.07.23 | | 90.00 | 18.00 | | 108.00 | | | | | | 15.05.2023 | | |
| 86623 | 30/04/2023 | MAINST | | 1085081 | | JC - 1/4ly Line Rental & Business Care 14.04-13.07.23 | | 46.87 | 9.37 | | 56.24 | | | | | | 15.05.2023 | | |
| 86624 | 30/04/2023 | MAINST | | 1086299 | | Office - Call Charges 28.02-30.03.23 | | 6.56 | 1.31 | | 7.87 | | | | | | 15.05.2023 | | |
| 86201 | 11/04/2023 | BIFFA | | 472M77091 | | JC - Overweight Refuse Charge 25/02-31/03/23 | | 153.00 | 30.60 | | 183.60 | | | | | | 15.05.2023 | | |
| 86386 | 01/05/2023 | SAGE001 | | INV16773108 | | Sage Acc & Payroll May'23 | | 321.00 | 64.20 | | 385.20 | | | | | | 16.05.2023 | | |

**14 Date of Next Meeting**

Wednesday 28th June 2023 at 7.00pm

The meeting closed at 8.55pm

**APPENDIX A**

**Planning Decisions Made by South Gloucestershire Council**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Application Number** | | | **Description** | **Address** | **BSTC** | **SGC** |
| P22 | 03805 | F | installation of roof mounted air handling unit (AHU) and modifications to access platform (amendment to previously approved scheme P22/00339/F) | Units 3 and 4, Bristol Distribution Park, Hawkley Drive | YES | YES |
| P23 | 00826 | HH | erection of single storey rear extension to provide additional living accommodation | 37 The Hedgerows | YES | YES |
| P23 | 01291 | CLP | erection of single storey rear extension to provide additional living accommodation | 2 Brake Close | **YES** | **NO** |
| P23 | 01197 | HH | single storey rear extension, partial first floor extension, loft conversion including raising the ridge and adding pitch roof dormers, new garage doors to front elevation of garage and proposed drop kerb | 11 The Spinney | **YES** | **NO** |
| P23 | 01251 | PN1 | installation of 1 no. 15 m Phase 8 monopole, 2 ground based equipment cabinets, 1 meter cabinet and ancillary development thereto | Land at Baileys Court Road | NO | NO |
| P23 | 01367 | TRE | works to 2 Oak trees to reduce crown by 3 metres covered by SGTPO 02/00 dated 4th July 2000 | 8 Crystal Way | YES | YES |
| P23 | 01266 | HH | erection of single storey front extension to form porch and WC. (Amendment to previously approved scheme P21/04069/PDR) | 126 Palmers Leaze | **YES** | **NO** |